

FUND RAISING / GRANT REQUEST

DATE _____

UNIT CHARTER # _____

MEMORANDUM FOR COMMANDER, HQ, PENNSYLVANIA WING, BLDG 3-108,
FORT INDIANTOWN GAP, ANNVILLE, PA 17003

FROM:

SUBJECT: Permission to Raise Funds

1. The purpose of this memorandum is to request permission to raise funds from

_____ to _____. This unit expects to raise approximately

\$_____ in this activity.

2. A description of the fund raising activity is as follows (provide name of benefactor):

(Signature of Unit Commander)

(Printed Name and Grade of Unit Commander)